APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT	**Roberts 81 Business Improvement District**	For the Year Ended
ADDRESS	**c/o Spencer Fane LLP**	12/31/19
	1700 Lincoln Street, Suite 2000	or fiscal year ended:
	Denver, CO 80203	
CONTACT PERSON	**Russell W. Dykstra**	
PHONE	**303-839-3800**	
EMAIL	**wmclaughlin@spencerfane.com**	
FAX	**303-839-3838**	

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:	Wendi McLaughlin
TITLE	Paralegal
FIRM NAME (if applicable)	Spencer Fane LLP
ADDRESS	1700 Lincoln Street, Suite 2000
PHONE	303-839-3800
DATE PREPARED	3/8/2021

PREPARER (SIGNATURE REQUIRED)

Wendi McLaughlin

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)	PROPRIETARY (CASH OR BUDGETARY BASIS)
	☑	☐

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description			Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Taxes:	Property	(report mills levied in Question 10-6)	$ -	
2-2		Specific ownership		$ -	
2-3		Sales and use		$ -	
2-4		Other (specify):		$ -	
2-5	Licenses and permits			$ -	
2-6	Intergovernmental:		Grants	$ -	
2-7			Conservation Trust Funds (Lottery)	$ -	
2-8			Highway Users Tax Funds (HUTF)	$ -	
2-9			Other (specify):	$ -	
2-10	Charges for services			$ -	
2-11	Fines and forfeits			$ -	
2-12	Special assessments			$ -	
2-13	Investment income			$ -	
2-14	Charges for utility services			$ -	
2-15	Debt proceeds		(should agree with line 4-4, column 2)	$ -	
2-16	Lease proceeds			$ -	
2-17	Developer Advances received		(should agree with line 4-4)	$ -	
2-18	Proceeds from sale of capital assets			$ -	
2-19	Fire and police pension			$ -	
2-20	Donations			$ -	
2-21	Other (specify):			$ -	
2-22				$ -	
2-23				$ -	
2-24		(add lines 2-1 through 2-23)	TOTAL REVENUE	$ -	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description		Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative		$ -	
3-2	Salaries		$ -	
3-3	Payroll taxes		$ -	
3-4	Contract services		$ -	
3-5	Employee benefits		$ -	
3-6	Insurance		$ -	
3-7	Accounting and legal fees		$ -	
3-8	Repair and maintenance		$ -	
3-9	Supplies		$ -	
3-10	Utilities and telephone		$ -	
3-11	Fire/Police		$ -	
3-12	Streets and highways		$ -	
3-13	Public health		$ -	
3-14	Capital outlay		$ -	
3-15	Utility operations		$ -	
3-16	Culture and recreation		$ -	
3-17	Debt service principal	(should agree with Part 4)	$ -	
3-18	Debt service interest		$ -	
3-19	Repayment of Developer Advance Principal	(should agree with line 4-4)	$ -	
3-20	Repayment of Developer Advance Interest		$ -	
3-21	Contribution to pension plan	(should agree to line 7-2)	$ -	
3-22	Contribution to Fire & Police Pension Assoc.	(should agree to line 7-2)	$ -	
3-23	Other (specify):			
3-24			$ -	
3-25			$ -	
3-26	(add lines 3-1 through 3-24)	TOTAL EXPENDITURES/EXPENSES	$ -	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than $100,000 - STOP. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-1	Does the entity have outstanding debt?	☐	☑
	If Yes, please attach a copy of the entity's Debt Repayment Schedule.		
4-2	Is the debt repayment schedule attached? If no, MUST explain:	☐	☐
4-3	Is the entity current in its debt service payments? If no, MUST explain:	☐	☐

4-4

Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)	Outstanding at end of prior year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	$ -	$ -	$ -	$ -
Revenue bonds	$ -	$ -	$ -	$ -
Notes/Loans	$ -	$ -	$ -	$ -
Leases	$ -	$ -	$ -	$ -
Developer Advances	$ -	$ -	$ -	$ -
Other (specify):	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -

*must tie to prior year ending balance

Please answer the following questions by marking the appropriate boxes.			Yes	No
4-5	Does the entity have any authorized, but unissued, debt?		☑	☐
If yes:	How much?	$ 30,000,000.00		
	Date the debt was authorized:	11/6/2018		
4-6	Does the entity intend to issue debt within the next calendar year?		☐	☑
If yes:	How much?	$ -		
4-7	Does the entity have debt that has been refinanced that it is still responsible for?		☐	☑
If yes:	What is the amount outstanding?	$ -		
4-8	Does the entity have any lease agreements?		☐	☑
If yes:	What is being leased?			
	What is the original date of the lease?			
	Number of years of lease?			
	Is the lease subject to annual appropriation?		☐	☑
	What are the annual lease payments?	$ -		

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts	$ -	
5-2	Certificates of deposit	$ -	
	Total Cash Deposits		$ -
	Investments (if investment is a mutual fund, please list underlying investments):		
5-3		$ -	
		$ -	
		$ -	
		$ -	
	Total Investments		$ -
	Total Cash and Investments		$ -

Please answer the following questions by marking in the appropriate boxes		Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	☐	☐	☑
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?	☐	☐	☑

If no, MUST use this space to provide any explanations:

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.		Yes	No
6-1	Does the entity have capital assets?	☐	☑
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.,? If no, MUST explain:	☐	☑

6-3

Complete the following capital assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	$ -	$ -	$ -	$ -
Buildings	$ -	$ -	$ -	$ -
Machinery and equipment	$ -	$ -	$ -	$ -
Furniture and fixtures	$ -	$ -	$ -	$ -
Infrastructure	$ -	$ -	$ -	$ -
Construction In Progress (CIP)	$ -	$ -	$ -	$ -
Other (explain):	$ -	$ -	$ -	$ -
Accumulated Depreciation	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No
7-1	Does the entity have an "old hire" firemen's pension plan?	☐	☑
7-2	Does the entity have a volunteer firemen's pension plan?	☐	☑

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	$ -
State contribution amount:	$ -
Other (gifts, donations, etc.):	$ -
TOTAL	$ -
What is the monthly benefit paid for 20 years of service per retiree as of Jan	$ -

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.?	☑	☐	☐
8-2	Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	☑	☐	☐

If yes: Please indicate the amount budgeted for each fund for the year reported:

Fund Name	Budgeted Expenditures/Expenses
General Fund	$ 48,750

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

	Please answer the following question by marking in the appropriate box	Yes	No
9-1	**Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?** Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.	☑	☐

If no, MUST explain:

PART 10 - GENERAL INFORMATION

	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1	**Is this application for a newly formed governmental entity?**	☐	☑
If yes:	**Date of formation:**		
10-2	**Has the entity changed its name in the past or current year?**	☐	☑
If yes:	**Please list the NEW name & PRIOR name:**		
10-3	**Is the entity a metropolitan district?** **Please indicate what services the entity provides:**	☐	☑
10-4	**Does the entity have an agreement with another government to provide services?**	☐	☑
If yes:	**List the name of the other governmental entity and the services provided:**		
10-5	**Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during**	☐	☑
If yes:	**Date Filed:**		
10-6	**Does the entity have a certified Mill Levy?**	☐	☑
If yes:	**Please provide the following mills levied for the year reported (do not report $ amounts):**		

Bond Redemption mills	-
General/Other mills	-
Total mills	-

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

	Please answer the following question by marking in the appropriate box	YES	NO
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	☐	☐

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

• The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
• The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
• Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:
1) Submit the application in hard copy via the US Mail including original signatures.
2) Submit the application electronically via email and either,
a. Include a copy of an adopted resolution that documents formal approval by the Board, **or**
b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL members of current governing body below.	A MAJORITY of the members of the governing body must complete and sign in the column below.
Board Member 1	Print Board Member's Name Steven Klecka	I Steven Klecka , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Steve Klecka Date: 04142021 My term Expires: 2022
Board Member 2	Print Board Member's Name Lindsay Klecka	I Lindsay Klecka , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed___________________________________ Date:______________________ My term Expires: 2022
Board Member 3	Print Board Member's Name Judith Roberts	I Judith Roberts, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed___________________________________ Date:______________________ My term Expires: 2022
Board Member 4	Print Board Member's Name Janet Roberts	I Janet Roberts , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Janet K Roberts Date: 04/18/21 My term Expires: 2023
Board Member 5	Print Board Member's Name Mary Dilka	I Mary Dilka, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Mary Dilka Date: 04142021 My term Expires: 2023
Board Member 6	Print Board Member's Name	I _______________________________ , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed___________________________________ Date:______________________ My term Expires:_______________________
Board Member 7	Print Board Member's Name	I _______________________________ , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed___________________________________ Date:______________________ My term Expires:_______________________

citrix | RightSignature

SIGNATURE CERTIFICATE

REFERENCE NUMBER
FDC2FA7C-4283-4F78-A165-120441D1EF68

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number FDC2FA7C-4283-4F78-A165-120441D1EF68	**Document Name** 2020 Short Form 5249032 1
Transaction Type Signature Request	**Filename** 2020_short_form_5249032_1_.pdf
Sent At 04/08/2021 15:31 EDT	**Pages** 18 pages
Executed At 04/08/2021 15:37 EDT	**Content Type** application/pdf
Identity Method email	**File Size** 251 KB
Distribution Method email	**Original Checksum** 0d549e1ee3ea209a89b0747923ba9fca52ddb9be8255441ab96f6d1518f15275
Signed Checksum 88678edf93118cdc9b2cf7ae91f41fde3a38d521dbacd875c5fe9f262fd0d214	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Wendi McLaughlin **Email** wmclaughlin@spencerfane.com **Components** 2	**Status** signed **Multi-factor Digital Fingerprint Checksum** 396455bc8a4f0238bc7d3168607b0b5292d0eb39fd9d4d22efc8ac37bacc643d **IP Address** 71.229.193.40 **Device** Chrome via Windows **Typed Signature**  **Signature Reference ID** 9392D8BA	**Viewed At** 04/08/2021 15:37 EDT **Identity Authenticated At** 04/08/2021 15:37 EDT **Signed At** 04/08/2021 15:37 EDT

AUDITS

TIMESTAMP	AUDIT
04/08/2021 15:31 EDT	Special Districts (specialdistricts@spencerfane.com) created document '2020_short_form_5249032_1_.pdf' on Chrome via Windows from 71.229.193.40.
04/08/2021 15:31 EDT	Wendi McLaughlin (wmclaughlin@spencerfane.com) was emailed a link to sign.
04/08/2021 15:37 EDT	Wendi McLaughlin (wmclaughlin@spencerfane.com) viewed the document on Chrome via Windows from 71.229.193.40.
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RESOLUTION APPROVING THE EXEMPTION FROM AUDIT
FOR FISCAL YEAR 2019 FOR THE
ROBERTS 81 BUSINESS IMPROVEMENT DISTRICT

(revenues or expenditures did not exceed $100,000)
(Pursuant to Section 29-1-604, C.R.S.)

WHEREAS, the Board of Directors of the Roberts 81 Business Improvement District (the "District") wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where neither revenues nor expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provisions of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenues nor expenditures for the District exceeded $100,000 for fiscal year 2019; and

WHEREAS, an application for exemption from audit for the District has been prepared by a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations issued by the State Auditor.

NOW THEREFORE, be it resolved by the Board of Directors of the Roberts 81 Business Improvement District that the application for exemption from audit for the District for the fiscal year ended December 31, 2019, has been personally reviewed and is hereby approved by a majority of the Board of Directors of the District; that those members of the Board have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the District for fiscal year ended December 31, 2019.

ADOPTED this 19th day of April, 2021.

ROBERTS 81 BUSINESS IMPROVEMENT DISTRICT

By: Steve Klecka
President

ATTEST:

____
Secretary

Board Member Name	Term Expires	Signature
JANET ROBERTS	2023	Janet Roberts
MARY DILKA	2023	Mary Dilka
STEVEN KLECKA	2022	Steve Klecka
LINDSAY KLECKA	2022	
JUDITH ROBERTS	2022	

citrix | RightSignature

SIGNATURE CERTIFICATE

REFERENCE NUMBER
954EE2D8-86A4-4C97-B8CB-42E77957BFD3

TRANSACTION DETAILS

Reference Number
954EE2D8-86A4-4C97-B8CB-42E77957BFD3

Transaction Type
Signature Request

Sent At
04/13/2021 14:34 EDT

Executed At
04/19/2021 14:02 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
b2b1faad22a0fa3d92a445a422de4d6a156bb8d314bdb5a3717c5d1a4a648abb

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
R81 Audit Exemptions

Filename
r81_audit_exemptions.pdf

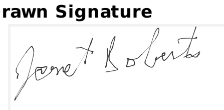
Pages
22 pages

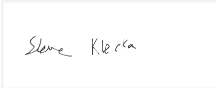
Content Type
application/pdf

File Size
481 KB

Original Checksum
bbdb32cce520910828fed5f7a9de67948351a8e5d85d8f336ee39ec292d4cfea

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Wendi McLaughlin **Email** wmclaughlin@spencerfane.com **Components** 2	**Status** signed **Multi-factor Digital Fingerprint Checksum** d97d903c1bffacaa236056fd82ed4c962c4576f49a1d8c241856965dc90f27ca **IP Address** 71.229.193.40 **Device** Chrome via Windows	**Viewed At** 04/19/2021 14:01 EDT **Identity Authenticated At** 04/19/2021 14:02 EDT **Signed At** 04/19/2021 14:02 EDT
Name Janet Roberts **Email** jlrwiggins@wigginstel.com **Components** 6	**Status** signed **Multi-factor Digital Fingerprint Checksum** e15142d92c4343d9c03b3f3c960995ff058885395d3a0a7b3884a8b0f9c11a9c **IP Address** 174.34.231.61 **Device** Chrome via Windows **Drawn Signature**  **Signature Reference ID** FEB32DF4 **Signature Biometric Count** 640	**Viewed At** 04/18/2021 11:35 EDT **Identity Authenticated At** 04/18/2021 11:38 EDT **Signed At** 04/18/2021 11:39 EDT
Name Mary Dilka **Email** mdilka@wigginstel.com **Components** 6	**Status** signed **Multi-factor Digital Fingerprint Checksum** 29fc9c238bc4438a04a0fb353f92550455f20fc6e43f736501f3a4c9d5034346 **IP Address** 174.198.153.33 **Device** Mobile Safari via iOS **Drawn Signature**  **Signature Reference ID** F47E040B **Signature Biometric Count** 357	**Viewed At** 04/14/2021 09:57 EDT **Identity Authenticated At** 04/14/2021 09:59 EDT **Signed At** 04/14/2021 09:59 EDT

SIGNER	E-SIGNATURE	EVENTS
Name Steve Klecka **Email** stubsgas@rtebb.net **Components** 8	**Status** signed **Multi-factor Digital Fingerprint Checksum** b59679dd1720c4830a95ac6a81c01a654b81c4999366531ec939bcb41f1f8419 **IP Address** 192.174.24.124 **Device** Chrome via Windows **Drawn Signature**  **Signature Reference ID** A0B83E97 **Signature Biometric Count** 492	**Viewed At** 04/14/2021 09:53 EDT **Identity Authenticated At** 04/14/2021 09:56 EDT **Signed At** 04/14/2021 09:56 EDT

AUDITS

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04/13/2021 14:34 EDT	Wendi McLaughlin (wmclaughlin@spencerfane.com) was emailed a link to sign.
04/13/2021 14:34 EDT	Janet Roberts (jlrwiggins@wigginstel.com) was emailed a link to sign.
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04/18/2021 10:06 EDT	Janet Roberts (jlrwiggins@wigginstel.com) viewed the document on Chrome Mobile via Android from 174.245.197.161.
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04/19/2021 14:02 EDT	Lindsay Klecka (mickey9913@hotmail.com) was removed from document 954ee2d8-86a4-4c97-b8cb-42e77957bfd3 as the document was force completed.
04/19/2021 14:02 EDT	Judith Roberts (jrobertswiggins@hotmail.com) was removed from document 954ee2d8-86a4-4c97-b8cb-42e77957bfd3 as the document was force completed.
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04/19/2021 14:02 EDT	Component 'Signature Field 2' assigned to signer2 was removed as the document was force completed.

TIMESTAMP	AUDIT
04/19/2021 14:02 EDT	Component 'Signature Field 24' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Signature Field 19' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Text Field 7' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Signature Field 13' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Signature Field 12' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Signature Field 7' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Text Field 3' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Component 'Signature Field 3' assigned to signer3 was removed as the document was force completed.
04/19/2021 14:02 EDT	Special Districts (specialdistricts@spencerfane.com) force completed document 'r81_audit_exemptions.pdf' on Chrome via Windows from 71.229.193.40.